

Notice of Meeting



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Governance and Ethics Committee **Monday, 27th June, 2022 at 6.30 pm**

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Friday, 17 June 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen on 01635 519052
e-mail: Sadie.Owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 27 June 2022
(continued)

To: Councillors Jeff Cant (Chairman), Jeremy Cottam (Vice-Chairman), Jeff Beck, Rick Jones, Tony Linden, David Marsh, Geoff Mayes, Andy Moore, Biyi Oloko, Bill Graham and David Southgate

Substitutes: Councillors Adrian Abbs, Owen Jeffery, Steve Masters, Graham Pask, Claire Rowles, Anne Budd and John Downe

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 25 April and 10 May 2022.	3 - 10
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	11 - 12
4	Forward Plan Purpose: To consider the Forward Plan for the next 12 months.	13 - 14

Governance Matters

5	Annual Governance Statement 2021-22 (GE4218) Purpose: The report sets out the Annual Governance Statement (AGS) for the Council for 2021-22 for approval. The AGS summarises the key governance issues for the Council and the action plan to address these. The AGS is required to be approved by those charged with governance, the Governance and Ethics Committee at West Berkshire, under the Accounts and Audit Regulations 2015.	15 - 34
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The AGS will form part of the Council's financial statements and will be considered by the Council's external auditors,

Agenda - Governance and Ethics Committee to be held on Monday, 27 June 2022
(continued)

Grant Thornton, as part of their annual audit for 2021-22.

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| 6 | Constitution Review - Update (GE4241)
Purpose: To provide an update on progress that has been made with the review of the Constitution, and proposals for bringing that forward to Council for approval. | 35 - 44 |
| 7 | Exclusion of Press and Public
<i>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item.</i> | 45 - 46 |

Part II

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| 8 | Risk Management Q4 2021/22 Report (GE4024)
(Paragraph 3 - information relating to financial/business affairs of particular person, paragraph 5 - information relating to legal privilege and paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: To highlight the corporate risks (as at the end of March 2022) that need to be considered by Governance and Ethics Committee and to outline the actions that were being taken to mitigate those risks. | 47 - 100 |
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Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.
If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

